

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL  
PROCEEDINGS  
Board of Education Meeting  
Tuesday, March 15, 2016**

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend at 5:01 p.m. in the Board of Education Conference Room.

Board Members Present: Dale Phillips, Angela Green, Stephen Swain, Gregg Townsend

Board Members Absent: Christine Allen

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, James Horan, Jr., Sackets Harbor Sportsman's Club, Inc.; Angela Newman, Kathy Van Ness, Nicole DeVito, Sophia DeVito, Dean DeVito, Tim Scee, Emma Shirley, Neil Habig, Galloo Project Company, LLC/Apex Clean Energy, LLC.; Elizabeth Hyman, Heather Hyman

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Mr. Hall took the opportunity to introduce Sophia DeVito and Elizabeth Hyman. Both students are in Mrs. Nohle's 6<sup>th</sup> grade English class and one of the class assignments was to write a persuasive letter. Both students wrote letters to the Board of Education that Mr. Hall read.

Sophia DeVito's persuasive letter asked the Board of Education to fully sponsor Odyssey of the Mind as an extracurricular activity in the District. Sophia also requested a permanent place to create and store Odyssey of the Mind materials. Sophia DeVito was given the opportunity to address the Board of Education.

Mr. Hall indicated he has been working with the custodians to clean out the "Oven Room." Mr. Hall also indicated advisorship is a contractual issue for the District.

Julie Gayne took the opportunity to indicate that any regional Odyssey of the Mind Competition fees are paid by the District and every team competes in competitions. Julie also indicated the District covered room, meals and fees to attend State Competition last year.

Patty Houghtaling arrived at 5:09 p.m.

Mr. Hall took the opportunity to read Elizabeth Hyman's persuasive letter to the Board of Education. Elizabeth would like the District to add a FFA Program. Mr. Hall indicated Elizabeth will be attending National Competition. Elizabeth Hyman was given the opportunity to address the Board of Education.

The audience applauded both students.

Mr. Hall took the opportunity to report the District-Wide Emergency Plan has been reviewed by the committee. The committee consists of students, teachers, administration, parents, local police, emergency personnel, non-instructional, and a board member. There is a 30-day Mandatory Viewing Period. The plans will need to be approved at the April Board of Education meeting. Mr. Hall took the opportunity to thank the entire committee for their participation, keen insight, and completion of both the District-Wide and Building Emergency Plans.

Mr. Hall took the opportunity to introduce Neil Habig, Galloo Project Company, LLC/Apex Clean Energy, LLC.

Mr. Habig took the opportunity to present a project overview of a potential industrial wind farm. Mr. Habig has worked the past 12 years in New York State and New England and is now a consultant for Apex Clean Energy of Charlottesville, VA. A group was formed two years ago to revisit a potential wind farm project on Galloo Island.

Mr. Habig presented a slideshow overview. The proposed wind farm would include 32 turbines, 110 Mega Watts and be able to provide energy for 35,000 homes. There is a target date of completion at the end of 2018. A public involvement plan has been prepared. There will be approximately 100-150 construction jobs, not all local, specific expertise will be needed for some of the jobs. There would be more service dollars in the community during construction phase.

Mr. Habig indicated the progress has not progressed too far at this time on the PILOT revenue. There will be a meeting with the Town of Hounsfield on how to proceed with the affected tax jurisdictions. A website has been set up gallooislandwind.com that is updated periodically. Apex Clean Energy has an office located at 203 W. Main Street, Sackets Harbor. Mr. Habig also indicated hard copies of the project proposal are in the local libraries.

Mr. Hall indicated the Board of Education will look at all data before making a final decision. Mr. Hall thanked Mr. Habig for the presentation.

Mr. Townsend inquired where Galloo Island is in relation to Stony Island. Mr. Habig showed a map from the slideshow.

15-16 226 Approval of February 23, 2016 Minutes	Moved by Phillips, seconded by Green, to approve the February 23, 2016 minutes.  Yes: Phillips, Green, Swain, Townsend Absent: Allen No: None The motion carried.
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- 15-16 227 Moved by Swain, seconded Phillips, to approve Treasurer’s Report, Extracurricular Report, Budget Transfers, and Internal Claims Auditor Report.  
 Approve Treasurer’s Report, Extracurricular Report, Budget Transfers, and Internal Claims Auditor Report  
 Yes: Phillips, Green, Swain, Townsend  
 Absent: Allen  
 No: None  
 The motion carried.
- 15-16 228 Moved by Green, seconded by Swain, to approve CSE & CPSE Recommendation number 2021.  
 Approve CSE & CPSE Recommendation  
 Yes: Phillips, Green, Swain, Townsend  
 Absent: Allen  
 No: None  
 The motion carried.
- 15-16 229 Moved by Green, seconded by Phillips, to adopt Notice of Annual Meeting, Budget Vote, and Election.  
 Adopt Notice of Annual Meeting, Budget Vote, and Election  
 Yes: Phillips, Green, Swain, Townsend  
 Absent: Allen  
 No: None  
 The motion carried.
- 15-16 230 Moved by Swain, seconded by Green, to approve Health and Welfare Services with Watertown City School District at a cost of \$5,700.00 for the 2015-16 school year.  
 Approve Health and Welfare Services with Watertown City School District at a cost of \$5,700.00 for the 2015-16 School Year  
 Yes: Phillips, Green, Swain, Townsend  
 Absent: Allen  
 No: None  
 The motion carried.
- 15-16 231 Moved by Swain, seconded by Green, to approve Out of District Status for Gabriel Frisbie, Grade 4; Ava Frisbie, Grade 1; and Franklin Frisbie, Kindergarten, for the remainder of the 2016-17 school year.  
 Approve Out of District Status for Gabriel Frisbie, Grade 4; Ava Frisbie, Grade 1; and Franklin Frisbie, K, for the Remainder of the 2016-17 School Year  
 Yes: Phillips, Green, Swain, Townsend  
 Absent: Allen  
 No: None  
 The motion carried.
- 15-16 232 Moved by Phillips, seconded by Swain, to approve Ricky McCready as a substitute cleaner pending fingerprint clearance.  
 Approve Ricky McCready as a Substitute Cleaner Pending Fingerprint Clearance  
 Yes: Phillips, Green, Swain, Townsend  
 Absent: Allen  
 No: None  
 The motion carried.
- 15-16 233 Moved by Green, seconded by Phillips, to approve Use of School Fields by Village & Town of Sackets Harbor April 1 – August 2016 for Youth Baseball, T-Ball, Softball and U14 Girls’ Soccer with Certificate of Insurance to be provided.  
 Approve Use Of School Fields by Village & Town of Sackets Harbor April 1 – August 2016 for Youth Baseball, T-Ball, Softball and U14 Girls’ Soccer with Certificate of Insurance to be Provided  
 Yes: Phillips, Green, Swain, Townsend  
 Absent: Allen  
 No: None  
 The motion carried.

## Superintendent's Report

Mr. Hall reviewed with the Board of Education the use of an outside printing company for the publication of the yearbook for the 2016-17 school year. The District will have a new advisor for the upcoming school year and the printing company would have the same timeframe as the District. The District does not want to abandon the entire process of preparing the yearbook. The District could use the current equipment for potential student newsletters and writings.

Mr. Hall reported the District had the Annual Fire Inspection. The District had one violation of a light bulb out. Mr. Hall took the opportunity to give kudos to the staff. He is hopeful the report will be back for approval at the April meeting.

Mr. Hall reported the District received a certificate from the American Legion on an exemplar Veterans Day Ceremony.

Mr. Hall reported the District received 36 boxes of Girl Scout cookies from Dave & Anne Harrienger for the Back Pack Program.

Mr. Hall reported he and Ms. Gaffney attended the Odyssey of the Mind Competition. The District had two teams place 1<sup>st</sup>, one team place 2<sup>nd</sup>, one team place 3<sup>rd</sup>. Taylor DeBuck-Earl received the Omer Award. Mr. Hall took the opportunity to congratulate them and indicated he was very proud of them.

Mr. Hall took the opportunity to publically thank everyone who served on the District-Wide Emergency Plan committee.

Mr. Hall reported the Northern New York Community Foundation is establishing a Philanthropy Council which will include Sackets Harbor Central School students. Mr. Max DelSignore will be at the District to review the criteria.

Mr. Hall reported he would be attending a Youth Court Advisory Council dedication on Wednesday, March 16, 2106. The Council is receiving additional funding.

Mr. Hall reported he would be a chaperone for a 6<sup>th</sup> grade class trip to Syracuse Stage to see "To Kill a Mockingbird" on Friday, March 18.

Mr. Hall reported Curriculum Council will meet on March 21.

Mr. Hall reported the Elementary Spring Concert will be held on March 24.

Mr. Hall reported the Jefferson-Lewis BOCES Budget presentation will be held on April 13 at 5:00 p.m. in Glenfield.

Mr. Hall reported that Shawn Briggs passed the Bus Driver Certification Test on Monday.

Mrs. Angela Green took the opportunity to thank Mr. Hall and Ms. Gaffney for supporting the Odyssey of the Mind Teams and attending their competition at Watertown High School. Mrs. Green also took the opportunity to indicate that she felt Odyssey of the Mind teamwork can teach you something that is not always learned on a sports field.

Mr. Hall indicated all volunteers for the Clay Crushers Club have signed off on the volunteer policy.

15-16 234	Moved by Swain, seconded by Phillips, to approve Clay Crushers Club Volunteers' List
Approve	
Clay	Yes: Phillips, Green, Swain, Townsend
Crushers	Absent: Allen
Club	No: None
Volunteers'	The motion carried.
List	

Mr. Gregg Townsend inquired on the number of students in the Clay Crushers Club. The answer was 17 which include 3 female students.

Mr. Hall indicated the Trap Shooting Club would like to do a press release recognizing the establishment of the Clay Crushers Club along with giving participants a state approved letter specific to the Club at the Spring Sports Night which would be funded by the Club. Mr. Hall reminded everyone they needed to be mindful that a precedent is being set going forward.

## Principal's Report

Ms. Gaffney reported the District continues to work on the NYS Social Studies Framework initiative. Professional Development on the inquiry model will be offered at the upcoming faculty meeting and facilitating District-wide discussion for vertical alignment purposes.

Ms. Gaffney reported the District is scheduled to implement the on-line field test in Grade 7 math. The field test will take place on May 25<sup>th</sup> using the computer lab and distance learning classroom.

Mrs. Green inquired if there would be multiple schools participating in the field test on that date. Mr. Hall indicated there would be.

Ms. Gaffney reported that she and Mr. Tastor listened to student presentations from sophomores interested in attending a Career & Tech Program for the 2016-17 school year. Currently, there are 11 students returning and potentially 14 new students and 3 New Vision students for the 2016-17 school year.

Ms. Gaffney reported that she and Mr. Tastor have made great progress with the elementary and secondary master schedules. Ms. Gaffney indicated she will not be building in elementary intervention blocks for the upcoming school year as it seems to limit teacher's ability to be flexible.

Ms. Gaffney reported the week of March 14 is called Sources of Strength Week. Each day there is a different theme (gratitude, trusted adults/positive friends, healthy activity, generosity, and stop the stigma).

Ms. Gaffney reported a Spell-a-Thon was held on March 11. PTO raised over \$1,000 from students seeking pledges for the number of words they were able to spell correctly.

Ms. Gaffney reported there are currently 21 kindergarten students for the 2016-17 school year.

Ms. Gaffney reported she received letters of persuasion from Mrs. Nohle's class. The two letters will be presented to the Health, Wellness, and Safety Committee. The letters addressed the cafeteria and physical education.

Ms. Gaffney reported she and Mr. Fingar participated in the SharpSchool website training. The District is in the process of securing an ariel picture of the Harbor for the website.

Ms. Gaffney reported the District is looking to Pilot the School Messenger system in the Fall. The system would allow the District to be able to send notifications by email, phone, or text and provide the ability to call for attendance.

Ms. Gaffney reported the District has created a Facebook account that is not overly successful. The goal is to have the Multi-Media Class be responsible for the account starting in the 2016-17 school year.

Ms. Gaffney reported the Technology Committee is looking at how to systematically teach elementary students computer skills. These skills are needed not only for computer-based testing, but for life skills. The District is in the process of identifying what each grade level will be responsible for teaching and our school librarian will be integral in helping to achieve those grade level goals. For the 2016-17 school year Ms. Gaffney will be working with upperclassmen to assist with the website and technology with underclassmen with a potential of earning .5 credit towards graduation.

Ms. Gaffney reported the numbers for the spring sport season. Ms. Gaffney indicated at this time there are not enough players for the JV Baseball Team.

Ms. Gaffney reported there are 17 students registered for the Clay Crushers Club which includes 3 females, two in grade 12, one in grade 11, and the remainder are in grades 7-10.

Ms. Gaffney reported there has been an interest to update the outside basketball court. The approximate cost to update is \$3,000. The Garrett Loomis Foundation is donating \$1,000 for the upgrade with more donations/funding needed to be able to make the update possible.

Ms. Gaffney reported she was a judge for the Spelling Bee held at General Brown. Ms. Gaffney took the opportunity to give kudos to Molly Miller, Grade 6, who represented Sackets Harbor CSD.

Ms. Gaffney took the opportunity to publically celebrate Odyssey of the Mind. Ms. Gaffney indicated how proud she was of the teams and gave a kudos to the coaches.

Ms. Gaffney reported she attended the performance of Cinder-Riley. Ms. Gaffney indicated how impressed she is with the unbelievably talented students at Sackets Harbor CSD.

#### New Business

Mr. Hall reported past practice has been that the District has asked for Board approval to support Odyssey of the Mind Teams to attend State Competition. This year, there are two teams that will be competing in Binghamton. Mr. Hall sought board approval for allocating funds to pay the competition fee, rooms, and meals.

15-16 235            Moved by Phillips, seconded by Green, to approve allocating funds for Odyssey of the  
Approve            Mind State Competition in Binghamton, NY on April 2 – 3, 2016.  
Allocating  
Funds for            Yes: Phillips, Green, Swain, Townsend  
Odyssey of            Absent: Allen  
the Mind            No: None  
State                The motion carried.  
Competition in  
Binghamton, NY  
on April 2 -3, 2016

There was no discussion on the Technology Requirement.

Mr. Hall reported that he, Julie Gayne, and Sheri Rose met with the Board of Directors of the Hay Memorial & East Hounsfield libraries regarding a \$30,000 levy proposition to be placed on the District's Budget Vote for May 2016. This would be a separate proposition than the District's Budget. If approved by the voters of the District, the money is collected as part of the School District's tax collection process. This proposition would be a one-time appearance on the School's Budget Vote collected annually unless the libraries needed to raise or decrease the levy for Hay Memorial & East Hounsfield libraries.

15-16 236            Moved by Green, seconded by Phillips, to approve a \$30,000 levy proposition to be  
Approve a            placed on the District's Budget Vote for May 2016 for the Hay Memorial &  
\$30,000            East Hounsfield libraries.  
Levy Proposition  
to be placed on    Yes: Phillips, Green, Swain, Townsend  
the District's      Absent: Allen  
Budget              No: None  
Vote for              The motion carried.  
May 2016

Dean DeVito, Sophia DeVito, Patti Houghtaling, Kathy VanNess, Elizabeth Hyman, and Heather Hyman left the meeting at 6:25 p.m.

Mr. Hall reviewed with the Board of Education the nominating procedures and minimum qualifications for Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services. Currently, there are three seats available from Adirondack CSD, Sackets Harbor CSD, Watertown CSD.

Mr. Hall reviewed with the Board of Education the April 19, 2016 vote on 2016-17 Administrative Budget & Election of Members to the BOCES Board.

#### Old Business

Mr. Hall reported to the Board of Education the District is carefully containing cost for the current budget. Julie Gayne reviewed with the Board of Education the State Aide runs and the first draft of the 2016-17 budget revenues, fund balance, and appropriated fund balance.

Julie Gayne indicated there has been approximately a \$70,000 increase to the District for monies from the preliminary State Aid runs. There are no new funds in Foundation Aid or Community School Aid. The Senate and Assembly is proposing significant increase in aid and eliminating GEA. The Assembly has proposed 200 million in community school aid monies. There is no allocation monies for a Pre-K program for our District and Thousand Islands. Julie indicated the expenses compared to the revenues still leave the District with a large gap to close the budget. Currently, the tax cap calculation is 1.33 percent.

Julie Gayne mentioned the BOCES Aid Salary Cap in not realistic set at \$30,000 and has been brought up again in State budget discussion by the Assembly and Senate.

Mr. Horan questioned whether the State is eliminating the mandates. Julie indicated not at this time.

Julie Gayne reminded the Board of Education the 2016-17 budget reflects the minimum necessary increases primarily based on student population needs and fixed costs.

Julie Gayne indicated many areas for BOCES services are flat or minimal increases. Districts informed Jefferson-Lewis BOCES that Districts could not support a four or five percent increase in cost.

Julie Gayne also indicated she is very cautious if the GEA goes away for the 2016-17 school year and there is no new foundation aid money, what will the Districts revenues look like for 2017-18?

Mr. Hall indicated spending is tight and the District is doing everything possible to keep the District afloat. Currently, there is very little help from New York State. The District will need to wait and see what happens to the revenue side.

Mr. Hall also indicated that Julie Gayne has worked very hard on the 2016-17 budget but the District is currently in a holding pattern.

Mr. Hall inquired if the Board of Education would be available to meet on Tuesday, March 29 at 5:00 p.m. if there are new State Aid runs to review.

The Board of Education consented to meet on Tuesday, March 29 at 5:00 p.m.

Mr. Hall reported to the Board of Education that for approximately two years there has been a discussion on baseball/softball dugouts. There is currently a new plan in place to move forward this Spring. There are community members who have spearheaded this new plan. There would be two metal dugouts on each field and it would take approximately two to three weekends for completion. The dugouts would be in memory of Jean Derouin. Mr. Hall indicated he reminded the community members that the dugouts will become property of the School District upon completion.

15-16 237            Moved by Green, seconded by Swain, to approve baseball/softball dugouts prepared by  
Approve            community members in memory of Jean Derouin.  
Baseball/  
Softball            Yes: Phillips, Green, Swain, Townsend  
Dugouts            Absent: Allen  
Prepared by        No: None  
Community        The motion carried.  
Members in  
Memory of  
Jean Derouin

Mr. Hall reported that Mr. James Lawrence has requested to be nominated for the Jefferson-Lewis BOCES Board for another three-year term.

15-16 238            Moved by Swain, seconded by Green, to nominate James Lawrence to Serve Three-Year  
Nominate            term on the Jefferson-Lewis BOCES Board of Education.  
James Lawrence  
to Serve a            Yes: Phillips, Green, Swain, Townsend  
Three-Year        Absent: Allen  
Term on the        No: None  
Jefferson-Lewis    The motion carried.  
BOCES Board  
of Education

#### Board Issues

There were no Board Issues.

15-16 239            Moved by Green, seconded by Swain, to adjourn.  
Adjourn            Yes: Phillips, Green, Swain, Townsend  
                         Absent: Allen  
                         No: None  
                         The motion carried.

The meeting adjourned at 6:46 p.m.

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Sheri Rose, District Clerk

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Gregg Townsend, Board President